

Schedule Change Request

NOTE: Schedule changes will only be processed for the following reasons:

1. Adding a class in place of a study hall.
2. Dropping a class in order to add a study hall.
3. Level change — Teacher Recommendation only.

(Example: Honors Geometry to Geometry; or Foreign Language level adjustment.)

4. First 10 days of school / First 5 days of 2nd semester — Schedule change requests are only permitted within the first 10 days of the beginning of the school year and first 5 days of the 2nd semester for semester courses. Students will receive a “WF” on their transcript for courses dropped after the posted deadlines. Students will not be permitted to change to a different teacher for the same course without the consent of the principal. Year-long courses will not be split to accommodate schedule changes or course requests.

WHS cannot accommodate a request to change Lunch or requests for a different teacher in the same course.

Reminders if requesting a change:

1. A full-time student is required to take six courses per semester. Exceptions are work-study, College Credit Plus, and other special situations.
2. Student-athletes are responsible for meeting OHSAA / NCAA eligibility requirements. Students-athletes must be enrolled and pass five 1=credit courses each quarter. Physical Education and some electives do not count toward the five.

Complete the following Schedule Change Request - if the change meets the above meeting the above requirements. Return to the Guidance Office.

Follow your schedule as it appears in Progress Book, which will update automatically once the change is processed . Your counselor will contact you if there is a question.

SCHEDULE CHANGE FORM

Name _____ Grade _____ Student ID# _____

Class to Drop _____

Class to Add _____

Reason for Change _____

Present study hall period _____

Parent Signature _____ Date _____

Student Signature _____ Date _____

Teacher's Signature (Level change only) _____ Date _____

***PROPOSED SCHEDULE (Please fill out on back what you want your schedule to look like)**

	1 ST SEMESTER		2 ND SEMESTER
	COURSE		COURSE
1		1	
2		2	
3		3	
4		4	
5		5	
6		6	
7		7	

Period 1

ENGLISH 10	CCP ENG COMP (SEM 1)	AMERICAN LIT (SEM 2)	AMERICAN LIT (SEM 1)	AMERICAN LIT (SEM 2)	AP LANGUAGE
AP SEMINAR	HON ENGLISH 9	MYSTERY (SEM 1)	ENGLISH 10	PRE AP ALG 2	GEOMETRY
MYSTERY (SEM 2)	ENGLISH 9	GEOMETRY	AP CALCULUS AB	PRECALCULUS	CCP PRECALCULUS
PRE AP ALGEBRA 2	ALGEBRA 1	MMR	INTRO TO 3D (SEM 1)	INTRO TO 3D ART (SEM 2)	GEOMETRY (SEM 1)
PRE AP GEOMETRY	PRECALCULUS	INTRO TO 3D ART (SEM 1)	GEOMETRY (SEM 2)	ANATOMY	BIOLOGY
INTRO TO 3D ART (SEM 2)	CTE HEALTH TECH	CTE WELDING	PHYSICAL SCIENCE	HON PHYSICAL SCIENCE	AP ENVIRONMENTAL
ROBOTICS	PHYSICAL SCIENCE	BIOLOGY	AP US HISTORY	CIVIL RIGHTS (SEM 1)	PSYCHOLOGY (SEM 2)
HON BIOLOGY	HON PHYSICAL SCIENCE	CHEMISTRY	POP CULTURE (SEM1)	POP CULTURE (SEM 2)	AP PSYCHOLOGY
WORLD STUDIES	AP GOVT	AP COMPUTER SCIENCE	US HISTORY	WORLD STUDIES	CHAMBER STRINGS
COLLEGE AND CAREER (SEM 1)	GLOBAL FOODS (SEM 2)	HEALTH (SEM 1)	TREBLE CHOIR	COLLEGE AND CAREER (SEM 1)	GLOBAL FOODS (SEM 2)
HEALTH (SEM 2)	PE	PE	PRINCIPLES OF FOOD (SEM 1)	PERSONAL WELLNESS (SEM 2)	HEALTH (SEM 1)
FRENCH II	GERMAN IV / V	SPANISH III	HEALTH (SEM 2)	FRENCH II	GERMA III
SPANISH II	SPANISH I	STUDY HALL	SPANISH IV CCP ELEMENTARY	SPANISH I	STUDY HALL

Period 5

Period 2

CREATIVE WRITING (SEM 1)	CREATIVE WRITING (SEM 2)	HON ENGLISH 10	ENGLISH 10	CCP ENG COMP 1 (SEM 1)	CCP ENG COMP 2 (SEM 2)
ENGLISH 10	AP RESEARCH	PRO WRITING (SEM 1)	YEARBOOK	ENGLISH 9	PRE AP ALG 2
PRO WRITING (SEM 2)	ENGLISH 9	AP LANGUAGE	AP STATISTICS	STATISTICS	GEOMETRY
PRE AP ALG 2	ALGEBRAIC EXPRESSIONS	ALGEBRA 1	ALGEBRA I	PRE AP GEOMETRY	ACTING (SEM 1)
GEOMETRY	MMR	BIOLOGY	CRAFTS (SEM 2)	INTRO TO 3D ART (SEM 1)	ADV 3D ART (SEM 2)
ANATOMY	AP BIOLOGY	PHYSICAL SCIENCE	2D ART 1 (SEM 1)	2D ART 2 (SEM 2)	BIOLOGY
HON BIOLOGY	CHEMISTRY	US HISTORY	PHYSICS	AP BIOLOGY	CHEMISTRY
AP GOVT	WORLD STUDIES	AP EUROPEAN HISTORY	HON PHYSICAL SCIENCE	ASTRONOMY (SEM 1)	ASTRONOMY (SEM 2)
GOVT	SOCIOLOGY (SEM 1)	SOCIOLOGY (SEM 2)	PHYSICAL SCIENCE	WORLD STUDIES	AP PSYCHOLOGY
GRAPHIC DESIGN (SEM 1)	JAVA PROGRAMMING (SEM 2)	COLLEGE AND CAREER (SEM 1)	FINANCIAL LITERACY (SEM 1)	FINANCIAL LITERACY (SEM 2)	AP EUROPEAN HISTORY
PRINC OF FOODS (SEM 1)	FASHION DESIGN (SEM 2)	HEALTH (SEM 1)	US HISTORY	GRAPHIC DESIGN (SEM 1)	TV PRODUCTIONS (SEM 2)
HEALTH (SEM 2)	PE (SEM 1)	PE (SEM 2)	CHILD DEVELOPMENT (SEM 1)	CHILD DEVELOPMENT (SEM 2)	PRINCIPLES OF FOOD (SEM 1)
FRENCH III	GERMAN I	SPANISH I	PRINCIPLES OF FOOD (SEM 2)	FRENCH I	GERMAN I
CCP INTERMEDIATE SPANISH	SPANISH II	STUDY HALL	SPANISH I	SPANISH III	STUDY HALL

Period 6

Period 3

Period 3			Period 7		
ENGLISH 10	CCP ENG COMP 1 (SEM 1)	CCP ENG COMP 2 (SEM 2)	ENGLISH 9	FILM STUDIES (SEM 1)	FILM STUDIES (SEM 2)
HON ENGLISH 10	ENGLISH 10	AP SEMINAR	ENGLISH 10	HON ENGLISH 9	MYSTERY FILM (SEM 1)
ENGLISH 9	ALGEBRA 1	STATISTICS	MYSTERY FILM (SEM 2)	MYTHOLOGY (SEM 1)	LEADERSHIP LITERATURE (SEM 1)
MMR	AP CALCULUS BC	PRE AP GEOMETRY	PRE AP ALG 2	GEOMETRY	ALGEBRA I
PRECALCULUS / CCP PRECALC	PUBLIC SPEAKING (SEM 1)	PUBLIC SPEAKING (SEM 2)	PRECALCULUS	CCP PRECALCULUS	FOUND OF THEATRE (SEM 1)
CRAFTS (SEM 1)	CERAMICS (SEM 2)	2D ART 1 (SEM 1)	IMPROV COMEDY (SEM 2)	2D ART 1 (SEM 1)	2D ART 1 (SEM 2)
2D ART 1 (SEM 2)	PRINCIPLES OF ENGINEERING	GEOLOGY (SEM 1)	BIOLOGY	BOTANY (SEM 1)	BOTANY (SEM 2)
GEOLOGY (SEM 2)	BOTANY (SEM 1)	BOTANY (SEM 2)	HON BIOLOGY	PHYSICAL SCIENCE	US HISTORY
CHEMISTRY	PHYSICAL SCIENCE	HONORS BIOLOGY	PSYCHOLOGY (SEM 1)	PSYCHOLOGY (SEM 2)	AP GOVT
US HISTORY	WORLD HISTORY	US GOVT	FINANCIAL LIT (SEM 1)	DANG OF INDIFFERENCE (SEM 2)	WORLD STUDIES
GUITAR (SEM 1)	JAZZ BAND (SEM 2)	COLLEGE AND CAREER (SEM 1)	HIGH SCHOOL BAND	DIGITAL FILM (SEM 1)	DIGITAL FILM (SEM 2)
GLOBAL FOODS (SEM 2)	PRINC OF FOOD (SEM 1)	PERSONAL WELLNESS (SEM 2)	PRINC OF FOOD (SEM 1)	PRINC OF FOOD (SEM 2)	SPANISH III
PE (SEM 1)	PE (SEM 2)	SPANISH III	SPANISH I	STUDY HALL	
SPANISH I	STUDY HALL				

Period 4

AP LIT	ENGLISH 9	FILM STUDIES (SEM 1)
FILM STUDIES (SEM 2)	NEWSPAPER	ENGLISH 10
HON ENGLISH 9	AP LANGUAGE	ALGEBRA I
ALGEBRAIC EXPRESSIONS	CCP STATS	STATISTICS
MMR	GEOMETRY	ADVANCED THEATRE
CRAFTS (SEM 1)	CERAMICS (SEM 2)	2D ART IV (SEM 1)
2D STUDIO ART (SEM 2)	INTRO TO 3D ART (SEM 1)	INTRO TO 3D ART (SEM 2)
INTRO TO ENGINEERING	BIOLOGY	CCP PHYSICS I (SEM 1)
CCP PHYSICS II (SEM 2)	AP CHEMISTRY	CCP HISTORY I (SEM 1)
CCP HISTORY II (SEM 2)	WORLD STUDIES	US GOVT
FINANCIAL LIT (SEM 1)	DANG OF INDIFFERENCE (SEM 2)	AP EUROPEAN HISTORY
CONCERT STRINGS	CONCERT CHOIR	TV PRODUCTIONS (SEM 1)
TV PRODUCTIONS (SEM 2)	GLOBAL FOODS (SEM 2)	PRINC OF FOOD (SEM 1)
HEALTH (SEM 1)	HEALTH (SEM 2)	FRENCH IV/V CCP FRENCH
GERMAN II	SPANISH II	SPANISH III
		STUDY HALL